

HCSD PINES **PLAY** STUDENT CARD



Frequently Asked Questions

Check out books and more! Your student number works just like a Sparta-Hancock County Library PINES library card.

Contact the library with any questions or for more information.

[Sparta-Hancock County Library](#) | (706) 444-5389

8984 E. Broad Street
Sparta, GA 31087

How do students get started using the PLAY Card?

[Search the PINES Catalog](#)

How to log into the PINES Catalog with a HCSD PLAY Card:

PLAY account: 3-letter school district (XXX) followed by student number

PLAY password: 6-digit student birth month and year (MMYYYY)

Example:

Account: HCS1234567 (HCS is the district in all caps -1234567 is the student number. No spaces.)

Password: 062006 (06 is birth month of June. 2006 is birth year. No spaces.) NOTE: Students have the option to change their password.

How do students access Sparta-Hancock County Library e-Resources with a HCSD PLAY Card?

Online resources are available anytime from home, school, or the library.

Connect to Tutor.com for one-to-one tutoring and homework help, literacy tools, exam prep, and more. Plus explore e-Books, e-Audio, video, and research databases.

- [Explore the Virtual Library](#)
- [Find homework help](#)

How do students access e-Resources? *NOTE: Some e-resources require a free account with an email and username/password of your choice.*

When prompted for a library card number, use your school district prefix and student number.

Example: HCS1234567 (HCS is the district in all caps. 1234567 is the student number. No spaces.)

Other e-resources require the GALILEO password for access.

Go to <https://www.galileo.usg.edu>. Start typing in your PLAY account school district prefix, and it will automatically yield the password. Use the password when prompted on the [GALILEO site](#).

(NOTE: The GALILEO password changes a few times a year.) You may also contact Sparta-Hancock County Library for assistance if you are unable to retrieve the GALILEO password successfully.

How do students check out physical materials?

Students may check out up to five (5) physical items at one time from Sparta-Hancock County Library including books, audiobooks, CDs, DVDs, and family passes. Students may also request books from PINES partner libraries across the state through the [PINES lending-borrowing network](#).

[Search the PINES Catalog](#)

- **Loan periods:** Items can be checked out for fourteen (14) days, with up to two (2) renewals.
- **Renewals:** Renewals can be made in person or online. Items already on hold for another patron cannot be renewed.
- **Holds:** Holds may be placed on books at Sparta-Hancock County Library. Holds may not be placed on new books owned by other library systems until after 6 months.
- **Returns:** Materials may be returned to Sparta-Hancock County Library, any Azalea Regional Library System member library, or participating PINES library location.

There are no overdue fines associated with the PLAY card. Users will not be able to check out additional materials until items are returned.

Is there a cost for a PINES PLAY student card account?

The PLAY account and access to library resources and services are all free of charge.

What about overdue fines and fees?

There are no overdue fines, but users are responsible for fees on lost or damaged items.

What library resources are available?

Use your PLAY account at the library or online.

[Explore the Virtual Library](#)

Access online resources anytime from anywhere including eBooks, e-Audio, GALILEO research databases, videos, and more.

[Find homework help](#)

Connect to Tutor.com for free tutoring, homework help, literacy tools, research databases, college prep, career coaching and resume building for adults, and more.

[Search the PINES Catalog](#)

Borrow books and materials from the library including audiobooks, CDs, and DVDs.

Visit your local [Sparta-Hancock County Library](#)

Check out books and other items, use library computers, and access 24/7 wireless internet.

What are the benefits of the PLAY program?

- There are no overdue fines. Fees apply only for lost or damaged materials.
- Students can access online resources from home, school, or the library.
- Students can check out materials from a collection of 11 million items through the PINES.

- The PLAY program reduces the barriers to getting a library card by providing direct access to library services.
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What else can students do at the library?

Students are always welcome at the library with or without a library card. There are after-school activities, special events, and seasonal reading programs that are free and open to all. The library also offers free and open access to library computers, internet, and quiet places to study. Students are also able to check out passes to parks and museums around the state.

What schools are included?

The PLAY program partners with Sparta-Hancock County School District (HCSD).

Are students limited to only using libraries in their county?

Students can visit any Azalea Regional Library System member library or any of the 300 participating PINES partner libraries across the state.

What if a parent wants their child to have full access to the library collections?

The PLAY account allows students to borrow five (5) items at a time and have full access to online resources. If you want your child to borrow more items, you can apply for a free Sparta-Hancock County Library PINES card at any time. Visit the library with your photo ID. Click [here](#) for more information.

What if a student already has a library card?

You can continue using the existing library card. Your PLAY account is separate and does not accrue fines.

What happens when a student changes schools?

Students maintain the same PLAY account until they move outside of the school system or graduate.

What happens when a student graduates?

When a student graduates, their PLAY account will remain active for one year. During that time, they may visit the library in person to apply for a regular PINES library card.

How can other schools get involved?

Interested schools will need to establish an MOU with Azalea Regional Library System and the member library/libraries that serves their county in order to participate. Please contact AZRLS Regional Headquarters at: (706) 342-4974 for more information.

What about homeschool students?

A student can apply online for a library account for digital access only. Or visit your local library in person to apply for a library card. If under the age of 18, a parent/guardian's contact information and consent are required. Learn more and apply [here](#).

Will parents/caregivers have access to see what their child has checked out?

Parents/caregivers will have the ability to see what is checked out on the account of a minor.

Is student information shared with the library confidential?

Yes, per Official Code of Georgia § 21-12-30(a) Confidential Nature of Certain Library Records.

What if a parent does not want their child to participate?

Parents may choose to opt-out of the program by notifying the main office at their child's school.

AZRLS is proud to be a part of another great partnership! Hancock County School District partnered with Sparta-Hancock County Library, Azalea Regional Library System, and PINES to provide all HCSD students with free access to online resources and library materials through the PINES PLAY Student Card.

Let's *PLAY*, HCSD!



Azalea Regional Library System
Serving Greene, Hancock, Jasper, Morgan, Putnam, and Walton Counties

