

Rules of Conduct for Use of Library Computers

AZRLS does allow access to its wireless network with personally owned computers. Patrons have access to a hardwired broadband Internet connection at the library using computers provided by the library and in accordance with AZRLS policies and procedures. However, AZRLS *does not* provide any kind of technical support to patrons that try to access the wireless capabilities with personally owned computers. Patrons *may not* access the Internet through the library's network (workgroup) with personally owned computers via a direct, hardwired connection (Cat 5 cable).

Internet computers shall not be used for illegal activity, to access illegal materials, to access child pornography, or to access materials, which by local community standards would be considered obscene.

Transmitting and/or receiving obscene materials and/or child pornography is a violation of law and is not permitted under any circumstances. Violation of this rule will subject a patron to criminal prosecution and result in immediate and permanent loss of library privileges.

Minors shall not use computers for any illegal activity, or to access illegal materials, child pornography, obscene materials, or materials "harmful to minors" as currently defined by law. **Violations of this rule may subject a patron to criminal prosecution** and will result in immediate loss of library Internet access privileges.

Installation, downloading, or modification of software is prohibited. Users shall respect copyright laws and licensing agreements. Users shall not make any attempt to gain unauthorized access to restricted computer files or networks, or to damage or modify computer equipment or software.

All computers, including laptops cannot be moved from their current locations.

Upon completion of an Internet access session, depending upon current demand for terminals, a user may be required to wait thirty (30) minutes before signing up for another session or may be limited to a certain number of time slots per day.

Users shall respect the privacy of other users and shall refrain from attempting to view or read material being used by others, as well as to censor or comment on what others are viewing.

Users are warned that Internet access computers are not private, and that library personnel *may* access "tracing" files to maintain system integrity and to investigate suspected violations of law or policy.

The library's computers are set up for optimal usage by a single individual. With the exception of a minor, who must be accompanied by a parent or guardian during Internet access, only one user per computer terminal is permitted.

Computers may be used only for educational, informational and recreational purposes.

Any activity by a user that disturbs or distracts another user or staff member from his/her own library activity constitutes a violation of reasonable library behavior.

Termination or Prohibition of Access:

Misuse of library computers will result in the loss of computer privileges, potential loss of library privileges, and possible prosecution. Such misuse includes, but is not limited to, using the computer for illegal activities, hacking into the library computer system or any other computer system, damaging or attempting to damage computer equipment or software, interfering with systems operations, integrity or security, gaining unauthorized access to another person's files, sending harassing messages, altering or attempting to alter the library's computer settings, altering or attempting to alter the printer settings, and violating copyright laws and software licensing agreements.

Accessing web sites deemed to be graphically obscene by the library staff on an unfiltered computer shall result in the immediate revocation of Internet access for no fewer than six months.

All other violations of these rules will result in the loss of computer privileges for three months from the date of the violation at all AZRLS facilities. A second violation will result in a loss of computer privileges for six (6) months at all AZRLS facilities. A third offense will result in a permanent loss of Internet access privileges at all AZRLS facilities and a barring from services within the PINES region.

Right of Appeal:

An Internet user whose access session has been terminated or whose Internet access has been prohibited shall have the right to appeal and/or request that Internet access privileges be reinstated. An appeal must be in writing and submitted to the Regional Director within five days of the termination or prohibition. Within ten days of receipt of the appeal, the Regional Director shall review the matter and notify the patron in writing of his/her decision. If the Regional Director's decision is adverse to the patron, the patron may appeal in writing within five days to the Regional Board, which shall thereafter consider the matter at its next regularly scheduled meeting, and issue its decision in writing within thirty (30) days following that meeting. The decision of the Regional Board is final. No further appeals shall be considered. Temporary or permanent denial of Internet privileges at any AZRLS facility will be effective at all AZRLS facilities.